

**Blue Shield of California and
Blue Shield of California Life & Health
Insurance Company
HIPAA Guaranteed Issue Information Request Form**

blue  of california

Applicant Name

Date

Thank you for considering Blue Shield for your health coverage needs. In order to process an application for HIPAA guaranteed issue, the following documentation is required based on answers to the Statement of Eligibility in the IFP application. To expedite the processing of your request for HIPAA guaranteed issue coverage, the documentation may be attached to the application. You may also provide the information via fax (209) 367-6458 or mail:

Blue Shield
Attention: GI Department
P.O. Box 3008
Lodi, CA 95241-1912

1 If COBRA was exhausted, we need:

- COBRA Expiration/Termination Letter – This document is usually sent 30 to 90 days prior to the applicant's COBRA expiration date to indicate the date COBRA coverage will terminate.
- A letter from the prior employer or insurance carrier indicating COBRA was exhausted. This letter needs to include the termination date.
- A letter from the prior insurance carrier clarifying if the employer group is self-funded or fully insured.
- A letter from the prior insurance carrier or benefit administrator indicating the effective date and termination date of coverage.

2 If Cal-COBRA state extension was offered, we need:

- A letter from the prior employer or insurance carrier indicating Cal-COBRA was exhausted. This letter needs to include the termination date.
- A letter from the COBRA/Cal-COBRA state extension administrator indicating the paid-through date of COBRA/Cal-COBRA state extension coverage.
- A copy of your ID card from the prior insurance carrier.

3 If Cal-COBRA was not offered, we need:

- A letter from the prior employer or insurance carrier indicating they are self-insured.
- A letter from the prior employer or insurance carrier indicating the contract was not written in the state of California.
- A copy of your ID card from the prior insurance carrier.

4 If the applicant's prior group coverage ended and COBRA/Cal-COBRA state extension was not offered, we need:

- A letter from the prior employer indicating the reason they no longer offer group health benefits.

5 If the applicant's COBRA/Cal-COBRA state extension ended but was not exhausted, we need:

- A letter from the prior employer indicating the reason COBRA/Cal-COBRA state extension was not exhausted.